

DMSWG September 11, 2008 Telephone Conference Summary (3:00-4:00 PM Eastern)

WG Member	In Attendance	Not In Attendance
Albert Jones	X	
Anjel Lewis	X	
Bruce Joule		X
Carlos Rivero		X
Chad Hanson		X
Dennis O'Hern		X
Geoff White		X
Gregg Bray		X
Gretchen Jennings		X
Henny Winarsoo	X	
Kathy Knowlton	X	
Lauren Dolinger Few	X	
Mike Quach		X
Patty Zielinski	X	
Ricky Gease		X
Risa Oram	X	
Scott Sauri	X	
Tina Chang	X	
Tom Si		X
Vivian Matter	X	
Wade Van Buskirk	X	

Also in attendance from NMFS S/T Headquarters: Erik Zlokovitz, Joe Hudicka, and Ron Salz.

This conference call was paired with a WebEx session.

The primary purpose of this conference call was a demonstration by Joe Hudicka of the FIS Commercial Landings Integration (CLI) "One Stop Shop" website. The CLI expected release date is January 2009. Work group members not in attendance can contact Scott Sauri for additional demonstration availability.

Following the demonstration, K. Knowlton presented an updated Work Group Team membership spreadsheet drafted by S. Sauri. In order to reduce confusion, the original 8 task numbers were removed, with only the general headings remaining. One of the original columns related to "standardize information management" was removed since it has been incorporated into Project 2. The three funded projects to date occupy the first three columns of information, including three sub-teams within Project 2 and the Pacific States web redesign Project 3. Henny Winarsoo was added due to expected IT requests.

S. Sauri presented an updated Project 2 task list and associated milestone schedule. This update is not only necessary to kick-off Project 2, but was expected as a deliverable to R. Andrews October 1st. The draft dates are based, in part, on significant input from sub-

team members. He and other NMFS S/T Headquarters staff need input from sub-team members on their availability for high-level involvement since we basically have two options at this point:

- 1) potential weekly conference calls involving high-level involvement during specific phases of development.
- 2) key members do the majority of the work, while other sub-team members are notified of developments and approval/input requested as necessary.

Action Item: Since many Project 2 members were not on the conference call, S. Sauri will email team members to request their availability and involvement level. DONE

Action Item: K. Knowlton will post the updated Team Membership spreadsheet and draft Project 2 task list and milestone schedule to the collaboration tool. DONE

V. Matter discussed the release of the draft Project 1 deliverable to WG members (emailed 10/20/08) and requested all comments be sent to her by next Wednesday, October 29th.